Permit for Transient Study Process and Directions

UNC Charlotte

UNC Charlotte accepts a maximum of 64 hours from two-year institutions.
- No credit below “C” will be accepted; quality points and GPA do not transfer.
- You may not transfer courses that were taken and passed at UNC Charlotte without an attached and approved Academic Petition.

College of Liberal Arts Students: You are not permitted to take courses at another institution in fall or spring, if enrolled full-time at UNC Charlotte, unless the course is not offered at UNC Charlotte.

**BEFORE** taking a course, complete the online **Transient Study Form**

Obtain signatures PRIOR to attempting the course
1. Departmental approval for each class
2. Department Chair of your major
3. Associate Dean of your major

Your Associate Dean’s office will review and route the form online.

You will receive a copy of the completed form after all parties have signed.

**AFTER** completing course(s) and grade(s) posted

Have an official electronic transcript sent to registrar@uncc.edu immediately upon completion of the course

- OR -

Request an official transcript be mailed to Niner Central.
Niner Central
380 Cone Center
9201 University City Boulevard
Charlotte, NC 28223-0001